



SaffronCasa  
STAY & MORE

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JB · Apartment Check-in Handbook  
新山 · 酒店式公寓入住手册

13 Sep 2019



## Contact us | 联系我们

Working Hours | 办公时间: Daily 9am-5:00pm

Location | 地点: 富力公主湾 R&F Princess Cove  
#33A-06 Block A6-1, Mercu 1,  
Jalan Tanjung Puteri 1, R&F Tanjung Puteri,  
80300 Johor Bahru, Johor, Malaysia.

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WhatsApp: +6012 750 0199

WeChat | 微信: SaffronCasa

Line: saffroncasa.jb

Email | 电邮: [service.jb@saffroncasa.com](mailto:service.jb@saffroncasa.com)

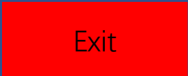




## Parking Direction | 停车指示



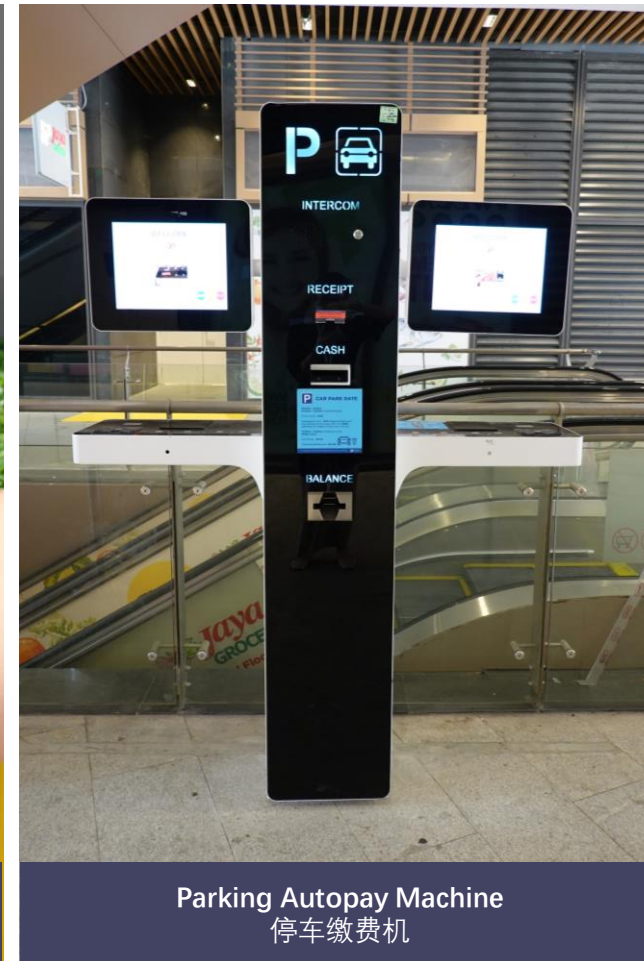
# Parking Entrance | 停车场入口处

- |  |   |
|--|---|
|  B2 Parking | Resident Permit Parking Card Holder<br>住宅停车卡持有者           |
|  B1 Parking | Visitor Parking Card Holder – White Card<br>访客停车卡持有者 – 白卡 |
|  Exit       | Exit<br>出口  |





## Parking Direction | 停车指示



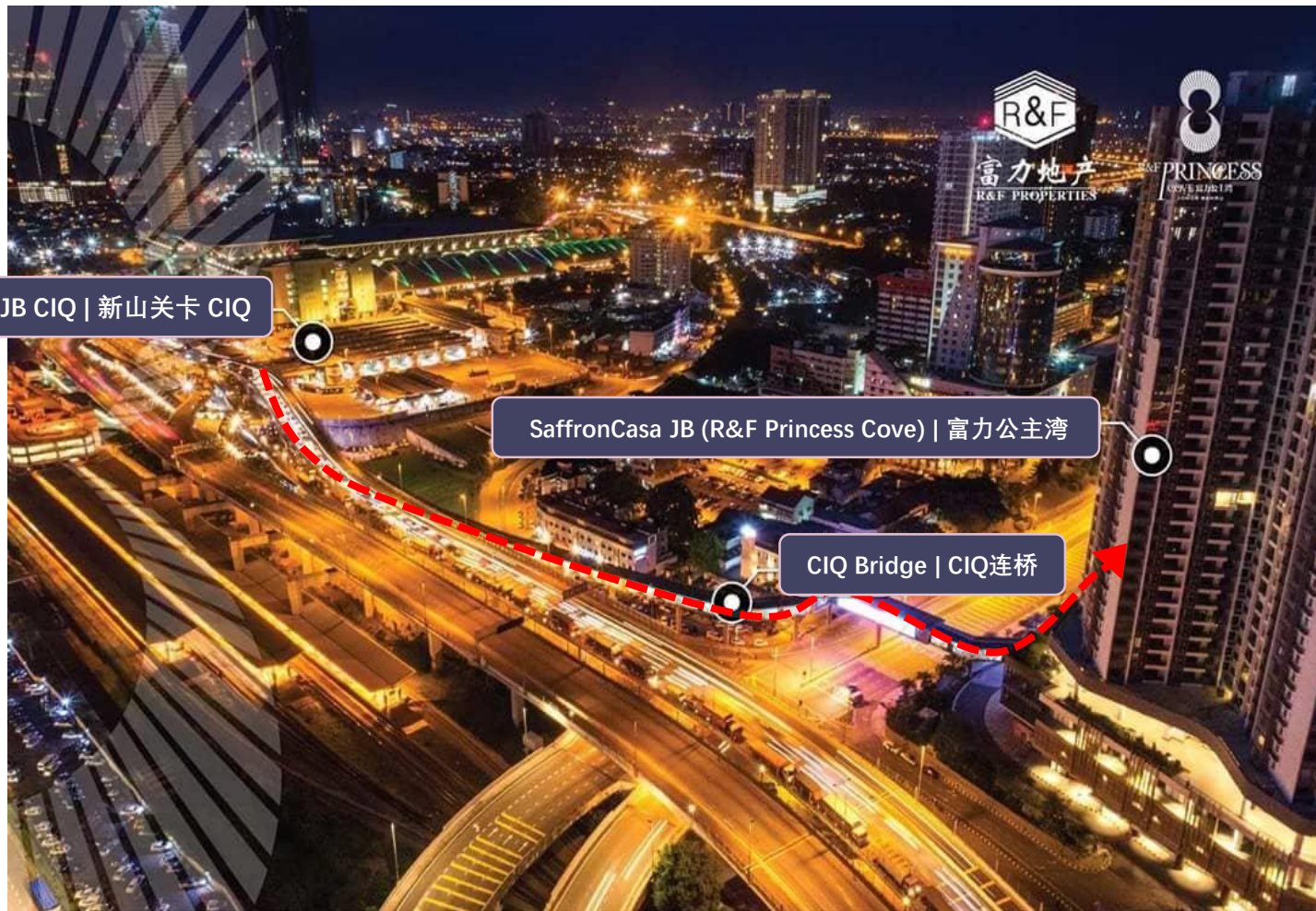
### Notice 注意事项:

1. This is **ONEWAY** access parking card, do not share. Please pay your parking fee (after 2 hours) and return card at exit's machine before you start using the resident parking card.

停车卡**仅限单向使用**，无法共享。请先缴付停车费（两个小时内免费），再于出口处机器退回您的卡片。否则将无法启用您的住宅停车卡。

2. Every access card must be carried around at all time and keep safe. A charge of RM150 will be imposed if this card lost or damage,

任何通行卡都需随身携带，妥善保管。若卡片遗失或损坏，将征收RM150补卡费。



# 650 Meter

Walking from CIQ pedestrian bridge

## 15 Minutes | 分钟

CIQ人行天桥步行

From JB Checkpoint (CIQ)

从新山关卡 (CIQ)

至新山 SaffronCasa

## To SaffronCasa JB

# Route depicted | 实景路线图





# Route Guides

## 详细路线指南

1. Walk straight from JB Checkpoint, then turn left at the junction.
2. Walk along the road, then you will find a pedestrian bridge entrance to R&F Mall.
3. Walk along the pedestrian bridge to the end.
4. R&F Mall is in front of you, keep walking, turn left, and go down through the escalator.
5. Turn right, go pass the San Francisco, then go straight ahead.
6. You are arrived! Please call us when you are here. We will get you for check-in in a little while.

1. 新山关口出来后往前直走到出口处，向往左拐。
2. 左拐后沿着道路直走，CIQ天桥就在您的左手边。
3. 进入CIQ天桥，并沿着走到天桥的尽头。
4. 天桥尽头是富力广场，直走转左，再通过旁边手扶梯下楼。
5. 下楼后往右即是旧金山咖啡厅，经过咖啡厅，再接下去直走。
6. 到达A6-1大厅门口后，请立刻通知我们工作人员前来接待入住。

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3. On the CIQ bridge | CIQ天桥



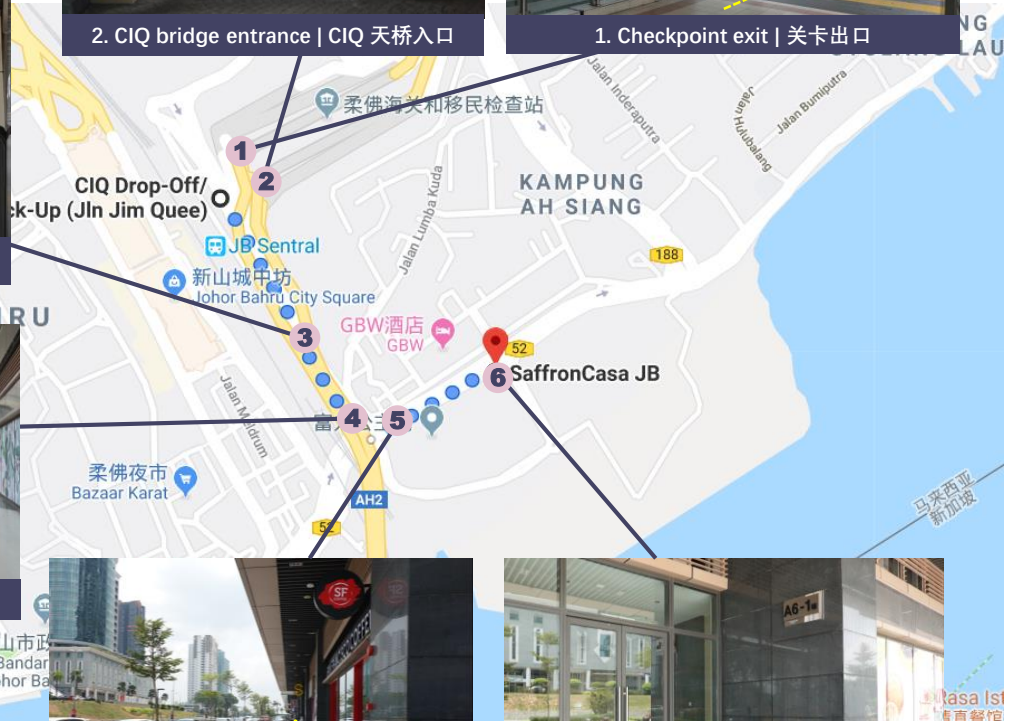
4. R&F Mall | 富力广场



2. CIQ bridge entrance | CIQ 天桥入口



1. Checkpoint exit | 关卡出口



5. Walking along the street | 沿路走



6. A6-1 Building Entrance | A6-1 楼栋



## Check-in | 入住

Please contact us when you are here **(Block A6-1)**.  
We will get you for check-in in a little while.

到了大厅门口 **(A6-1栋)** 请马上联系我们工作人员带您进行登记入住。

**Get ready for your check-in 别忘了准备好..**

1. RM100 cash deposit | 100令吉押金
2. IC/Passport | 有效证件

**Our check-in time is 2pm-5pm 😊**  
**我们的入住时间是2pm至5pm**

### Contact us!

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Check-out | 退房

## Our check-out time is 9am-12pm ☺ 我们的退房时间是9am至12pm

Please contact us for check-out room service.  
Deposit is fully refundable upon check-out and  
subject to damage inspection of the apartment.

退房时间仅需联系我们，我们将派工作人员上门为  
您办理退房与押金退还服务。

Late check-out charges 10% from daily room  
rate (per hour), full price will be charged after  
3pm.

延迟退房将按当天每小时10%房费价格额外征收，  
超过3pm则按当日房费全额征收。

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## Parking Card Return | 退还停车卡



We will be waiting you at the exit barricade to collect your resident parking card.

离开前打个招呼，我们会到出口处与您回收住宅停车卡喔！

# Parking Card Return? 退还停车卡？



## Policy and House Rules

### Check-in:

- 1) Check-in time is 2p.m. to 6p.m. If you wish to check-in early, an additional fee RM15 (per hour) will be charged.
- 3) Hotel fee must be settled before check-in to the hotel. Cash or offline payment will not be accepted after 5:30p.m.
- 4) A hotel day starts at 2:00 p.m. on the day of arrival and ends at 12:00 p.m. of the following day. Late check-out charges 10% from daily room rate (per hour), full price will be charged after 3pm.
- 5) A copy of your Identity Card/ Passport is required for security purpose. Your details will not be disclosed to third party.
- 6) There is an additional charge of RM 40.00 for guests who check-in at later 10:00p.m.
- 7) Please kindly proceed your payment, deposit and send us your passport/IC 3days before if you are check-in at later 10:00p.m. at the day.
- 8) The owner shall have all rights and discretionary power to request you to check in another home stay if exceeds the number of guests as fixed.

### Payment and Deposit:

- 1) Prices are quoted in Malaysian Ringgit. Payment is accepted in the form of Master Card, Visa Card, Union Pay, PayPal and cash in Malaysia Ringgit only.
- 2) Guests are required to pay the damage deposit of RM100.00 per unit as incidental charges. Deposit is fully refundable upon check-out and subject to damage inspection of the apartment.
- 3) Sufficient advance notice should be given before 4p.m. if guests (unpaid) unable to arrive before 5:30p.m. Reservation will be considered to cancel at 5:30p.m. without any notice.

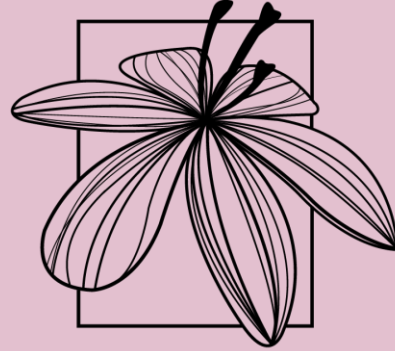
### Check-out:

- 1) Check-out time is 12p.m. If you wish to extend the check-out time, 10% from daily room rate (per hour) will be charged, and there is counted as 1 day rent after 3pm.
- 2) Please contact our staff if you are ready to check-out.
- 3) The owner shall make a joint inspection with you before check out.

### General:

- 1) Daily basic cleaning service provided, bedspread will be replacing every 3 days.
- 2) Pets are not allowed.
- 3) Smoking is not allowed in the unit, or will be imposed a USD300 fine to violator as a cleaning expense.  
To avoid unwanted influence, please smoke at the outdoor designated smoking areas and make sure the doors and windows were tightly shut before lighting up your cigarette.
- 4) No illegal drugs are allowed on the premises.
- 5) Keep the keys in a safety place, and never leave without locking the front door. Always pay attention to safety, no matter where you go.
- 6) The night rest period is start from 10.00 pm. Please show consideration for the fellow residents also during the other times. Hi-fi systems, TVs or other sound equipment must be set to room volume in the midnight.
- 7) Kindly be reminded CCTV is in operation at door step for safety purpose.
- 8) Guest understands that any personal property of and used by Guest is not insured by Owner and Owner shall not be responsible for any lost, stolen or missing property of the Guest or property of Guest left after checking out.





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Thank You for Choosing SaffronCasa  
Hope to see you soon!  
Have a nice day 😊